

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: **DOH11410384**  
POSITION NO: **947963**  
POSITION TITLE: **Health Educator (S)**

DATE POSTED: **06/29/15**  
CLOSING DATE: **07/13/15**

DEPARTMENT NAME / WORKSITE: **DOH/Navajo Health Education Program/Tuba City, AZ**

WORK DAYS: <b>Mon-Friday</b>	REGULAR FULL TIME: <input checked="" type="checkbox"/>	GRADE/STEP: <b>AB63A</b>
WORK HOURS: <b>8:00 am - 5:00 pm</b>	PART TIME: <input type="checkbox"/>	NO. OF HRS./WK.: <b>37,065.60</b> PER ANNUM
	SEASONAL: <input type="checkbox"/>	DURATION: <b>17.82</b> PER HOUR
	TEMPORARY: <input type="checkbox"/>	

**DUTIES AND RESPONSIBILITIES:**

Under the general supervision of Senior Health Educator performs professional HIV health education services of moderate difficulty by planning, coordinating, developing and implementing specialized programs and conducts programs evaluations.

To develop, implement and deliver direct public health programs in specialized HIV/AIDS and Sexually Transmitted Infections (STI), including and not limited to Harm Reduction, preventive health education, public health emergency response, chronic & communicable disease and school health education. Also organizes community mobilization activities and events. Coordinates peer education at schools, communities and worksites. Develops, implements and analyzes need assessments by utilizing epidemiological data to organize and design HIV programs. Ability to formulate program goals, objectives, methods, and evaluation strategies. Participates in the development of specific phases of more complex HIV/AIDS, STI, and Harm Reduction materials, by researching related current public health issues. Assist in the design, preparation, field testing and evaluation of a variety of health education materials. Delivers public presentations on a variety of education including substance abuse and sexual health. Manage and coordinate community public health awareness and wellness events during HIV/AIDS Nation Health observances.

Plans, develops, organizes and conducts informational and in-service training session on assigned or requested HIV/AIDS and STI health topics; conducts non-clinical rapid HIV screenings and initiates referrals to appropriate health providers. Serves as a liaison between client, health care providers, and community organizations to coordinate resources and services to promote HIV/AIDS and STIs. Recommends the use and distribution of educational materials for training, sessions, workshops, conferences, and professional presentations.

Also, HIV Health Educator is expected to convey behavior change, explain the nature and course of HIV & AIDS virus, including describing the acquisition & transmission of the virus that causes AIDS, illustrate breaking the chain of infection, and reduce transmission of the virus that causes HIV & AIDS. Advocate for HIV/AIDS and STI related health issues, handle controversial health issue. Develop audio visual, print and electronic resource materials, including social marketing and media campaigns. Evaluate HIV/AIDS and STI education targeted at schools, community, worksites and clinical settings.

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- A Bachelor's degree in Public Health, Community Health, Health Education, Behavioral Health, or related field; and one (1) year of health education experience.

**Preferred Qualifications:**

- Two (2) years of experience providing public and community health education in clinical, public or school setting.
- National Incident Management System Training.

**Special Requirements:**

- A favorable background investigation.
- Possess a valid state driver's license.

***(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)***

**Special Knowledge, Skills and Abilities:**

Knowledge of public health education methodology and principles. Knowledge of tribal, state and public health organizations their function and services. Skilled in communication and maintaining positive working relationships. Public speaking skills are required. Ability to interpret medical terminology. Bi-lingual speaking preferred (Navajo and English). Skills at multi-tasking since position will respond to multiple issues, sites and structures. Skills at multi-tasking. Computer skills and knowledge is essential.

**<<A favorable background investigation is required>>**

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.**